



## Resetting Degree Days

1. **Perform a database backup.**
2. Confirm that degree days have been entered for 8/31/2024.
3. Print the 3-page report log for the past year of degree day activity. Go to "Reports (F3)" and select "Degree Day Totals by Date."
4. Launch the Year End Processing screen by selecting "Utilities (F7)" / "Year End (F5)"
5. Select "Reset Degree Days" and click "Next"

Year End Processing

**Year End Processing Wizard**

	Last Performed On / By	
<input checked="" type="radio"/> <b>Reset YTD Units</b>	01-Sep-23	KP
<input type="radio"/> <b>Reset Degree Days</b>	01-Sep-23	KP
<input type="radio"/> <b>Reset Inventory YTD Info</b>	03-Jan-24	KP

Next Cancel

6. If you already printed this report in Step 3, click "No". Otherwise, print the report and then return to this screen.

DRM Windows

It's a good idea to print a degree day report for the past year and you cannot do this once you perform a reset.

Do you want to print the report now?

Yes No

