



## Resetting Degree Days

1. **Perform a database backup.**
2. Confirm that degree days have been entered for **8/31/2025**.
3. Print the 3-page report log for the past year of degree day activity. Go to **"Reports (F3)"** and select **"Degree Day Totals by Date."**
4. Launch the Year End Processing screen by selecting **"Utilities (F7)" / "Year End (F5)"**
5. Select **"Reset Degree Days"** and click **"Next"**

Year End Processing

### Year End Processing Wizard

	Last Performed On / By	
<input type="radio"/> Reset YTD Units	02-Sep-24	KP
<input checked="" type="radio"/> Reset Degree Days	02-Sep-24	LP
<input type="radio"/> Reset Inventory YTD Info	02-Jan-25	LP

Next Cancel

6. If you already printed this report in Step 3, click "No". Otherwise, print the report and then return to this screen.

DRM Windows

It's a good idea to print a degree day report for the past year and you cannot do this once you perform a reset.

Do you want to print the report now?

Yes No

